



## Ontario Line Clearing and Tree Experts

Document Title: Multi Year Accessibility Plan

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Document No: 1

Effective Date: May 1, 2023

Reviewed and Approved By: President, Matthew Wharram

Ontario Line Clearing & Tree Experts (OLC) is committed to ensuring equal access and participation for people with disabilities. We are committed to treating people with disabilities in a way that allows them to maintain their dignity and independence.

We believe in integration, and we are committed to meeting the needs of people with disabilities in a timely manner. We will do so by removing and preventing barriers to accessibility and by meeting our accessibility requirements under Ontario's accessibility laws.

Ontario Line Clearing is committed to fulfilling our requirements under the *Accessibility for Ontarians with Disabilities Act, 2005*. This accessibility plan outlines the steps we are taking to meet those requirements and to improve opportunities for people with disabilities.

Our plan shows how we will play our role in making Ontario an accessible province for all Ontarians.

The plan is reviewed and updated at least once every 5 years.

### **Customer Service**

OLC is committed to providing accessible customer service to people with disabilities. This means that we will provide services to people with disabilities with the same high quality and timeliness as others.

### **Training**

OLC is committed to providing training in the requirements of Ontario's accessibility laws and the Ontario Human Rights Code as it applies to people with disabilities.

We train every person as soon as practicable after being hired and provide training in respect of any changes to the policies.

We maintain records of the training provided including the dates on which the training was provided and the number of individuals to whom it was provided.



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### **Recruitment**

OLC is committed to notifying job applicants, when they are individually selected to participate in the selection process, that accommodations are available upon request in relation to the materials or processed to be used.

If a selected applicant requests an accommodation, OLC shall consult with the applicant and provide or arrange for the provision of a suitable accommodation in a manner that take into account the applicant's accessibility needs due to a disability.

### **Documented Individual Accommodation Plans**

OLC is committed to developing a process for the development of documented individual accommodation plans for employees with disabilities.

### **For More Information**

For more information on this accessibility plan, please contact:

Human Resources

905-372-6706

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